



REPORT ON THE PROTOCOL FOR SMALL SPENDS

LOCAL COMMITTEE FOR WOKING 14 OCTOBER 2004

KEY ISSUE:

To seek approval for a protocol on small spends by the Local Transportation Service.

SUMMARY:

This report details a protocol whereby decision making for progressing and implementing small schemes is delegated to officers.

CONSULTATIONS:

Protocol has been circulated to Local Committee Members and comment received accordingly.

OFFICER RECOMMENDATIONS:

The Committee is asked to agree that the attached protocol be implemented.

INTRODUCTION and BACKGROUND

1. At the local Transportation Committee meeting on 14 July 2004 it was agreed that a protocol should be devised delegating powers to officers to make decisions on small spends for consideration at the October 2004 meeting.

ANALYSIS AND COMMENTARY

2. A "Protocol for small schemes" is attached at Annex A as a standalone document.

FINANCIAL IMPLICATIONS

3. There are no particular implications as funding will be from an agreed capital or revenue source for specific schemes.

CONCLUSIONS AND REASONS FOR RECOMMENDATIONS

4. The development of the protocol is in response to a direct request from the Local Transportation Committee.

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BACKGROUND PAPERS: None

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